



Wrongful Death Checklist

1. General Information:

Attorney Name: _____ P [] D []

Name of opposing counsel: _____

Case title and court jurisdiction: _____

Trial Date: _____

2. Decedent Information:

Decedent Name: _____

Date of birth _____

Date of death: _____

Gender and ethnic origin: _____

Highest level of education: _____

3. Family information:

Name and Date of Birth of spouse (or other Plaintiff):

Was spouse employed at date of decedent's death: Yes [] No []

If yes, spouse's annual earnings at date of decedent's death: _____

Other family members living with decedent at date of death:

<u>Name</u>	<u>Relationship</u>	<u>Date of Birth</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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Decedent's Work History

Name of Employer: _____

Position: _____

Rate of pay on date of death: _____

Brief work history: _____

Was position hourly or salaried: _____

Union job: Yes [] No []

Union and Local No.: _____

Did income include:

Payment for overtime : Yes [] No []

Payment for bonuses: Yes [] No []

Other special payments: Yes [] No []

4. Fringe benefits:

Medical Insurance	Yes []	No []	Pension	Yes []	No []
Dental Insurance	Yes []	No []	Stock Options	Yes []	No []
Vision Insurance	Yes []	No []	Profit Sharing	Yes []	No []
Tax-Deferred Savings	Yes []	No []			

5. Household Services:

Description of any unusual household services performed by decedent:

Please enclose copies of the following information:

- The Complaint
- Documentation of (up to the) last five years of decedent's earnings such as W2 earnings statements, year-end pay stubs or personnel records
- Pay stubs or personnel records showing pay rates and the dates that pay rates changed
- Documents showing the value of employer contributions to fringe benefits, such as annual benefits statements or employee handbooks
- Documents showing the employee cost of fringe benefits, such as pay stubs and employee handbooks
- Spouse's W2 earnings statements or pay stubs for year of and year prior to decedent's date of death

For union membership:

- Copies of union contracts showing wage schedules and fringe benefit contribution rates for the last five years of employment and any period since date of death
- Hours worked records from union